



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

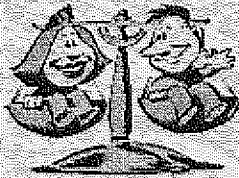
Date: June 20, 2003

Subject: 2002-2003 Annual Report Forms Submission

School: Spencer County High School

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Executive Assistant Commissioner *LB*

DATE: May 20, 2003

RE: 2003 Title IX Forms Submission

School	Spencer County High School	Reviewed by	Phyllis Catlett
--------	----------------------------	-------------	-----------------

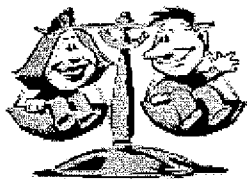
The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-35 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-36 (Budget Expenses)
✓	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)	✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.	✓	2002 – 2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	✓	<p>Other Recommendation and Comments:</p> <ul style="list-style-type: none"> Cheerleading should not be listed on your Title IX report Form T-36 in as a sport. According to the survey results, 111 girls expressed interest in volleyball. The school needs to address this interest. This interest was stated (question #3 was answered no) on Form T-4. Before adding football to the boys' program, the volleyball interest needs to be clearly researched. Softball press box has not yet been completed.



MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

Date: May 20, 2003

Re: 2003 Title IX Forms Submission

School	<u>Spartan Co. High</u>	Reviewed by	<u>PHYLLIS CATZETT</u>
--------	-------------------------	-------------	------------------------

The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist - Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2002-2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.		Other Recommendation and Comments: <i>Checklist in should not be listed on open Title IX report form - 36 as a report. According to the survey results, (1) lack of parental interest in volleyball, the school needs to address this interest. On form T-4 the interest was stated (question # 3 was answered NO) before adding football to the boys program, the volleyball interest needs to be clearly readdressed. Softball program has not yet been completed.</i>

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form T1
 Rev. 9/02

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	302	46.6%	142	51.4%
Row 2	BOYS	346	53.4%	134	48.6%
Row 3	Totals	648	100%	276	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 46

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Robert S. Dellberg Date: 4/1/03

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
 Form T2
 Rev. 9/02

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5	
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years	
GIRLS	Row 1	varsity:	7	69	3	29	
	Row 2	j.v.:	4	51	2	31	
	Row 3	frosh:	2	22	0	0	
	Row 4	total:	13	142	5	60	42.3%
BOYS	Row 5	varsity:	6	64	2	17	
	Row 6	j.v.:	3	36	1	10	
	Row 7	frosh:	2	34	0	0	
	Row 8	total:	11	134	3	27	20%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: Robert DeLong Date: 4/1/03

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

KHSAA
 Form T3
 Rev. 9/02

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)	BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO	NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	YES football
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	NO	YES football
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO	NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO	NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	NO	YES

Principal's Signature: Robert DeLong

Date: 4/1/03

2002-2003
ACCOMODATION OF INTERESTS AND ABILITIES+
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	7	69	48.6%
Row 2	j.v.:	4	51	36 %
Row 3	frosh:	2	22	15.4%
Row 4	total:		142	100%
Boys				
Row 5	varsity:	6	64	47.8%
Row 6	j.v.:	3	36	26.9%
Row 7	frosh:	2	34	25.3%
Row 8	total:		134	100%

- Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 -
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: _____

Date: _____

**2002-2003
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	850.	1036.		1785.		375.	8659.	8659.		96.		
B basketball	850.	274.		2606.		375.	8659.	8659.		156.		25.
G softball	850.	144.		809.		240.	3228.	3228.		63.		
B baseball	850.	645.		380.		240.	3228.	3228.		277.		
G cross country						80.						
B cross country						80.						
G golf	425.	28.		172.		110.	645.	645.				
B golf	425.	28.		172.		110.	645.	6645.				
G soccer	850.	312.		450.		234.	2050.	2050.		296.		
B soccer	850.	312.		450.		234.	2050.	2050.		296.		
G swimming												
B swimming												

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: *Prest Dalton* Date: 4/1/03

**2002-2003
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track												
B track												
G tennis	425.	72.	303.		50.		1000.	1000.	16.			
B tennis	425.	72.	303.		50.		1000.	1000.	16.			
G volleyball												
B wrestling												
G (list sport) Cheerleading	850.	343.	1358.		295.		3818.	3818.				249.
B (football)												
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

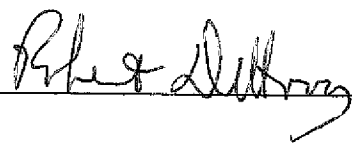
Principal's Signature: *Robert Johnson* Date: 4/1/03

2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 9/02

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			XX
BENEFITS			
Equipment and Supplies			XX
Scheduling of Games and Practice Time			XX
Travel and Per Diem Allowances			XX
Coaching			XX
Locker Rooms, Practice and Competitive Facilities			XX
Medical and Training Facilities and Services			XX
Publicity			XX
Support Services			XX
Athletic Scholarships			--
Tutoring			--
Housing and Dining Facilities and Services			--
Recruitment of Student Athletes			--

Principal's Signature:  Date: 4/1/03

**2002-2003
TITLE IX
CORRECTIVE ACTION PLAN**

School Name: Spencer County High School
 School Year: 2002-2003
 Principal's Signature: Robert Williams
 Date: 4/1/03

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Softball Press Box	Construct Softball Press Box	To complete by 2004 season
Increase girls golf team membership	Sponsor Clinic for 7-12	Continue in 2003-2004

An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: Robert Williams Date: 4/1/03

Corrective Action Plan Status Report:

Softball Press Box-I have talked with Principal, Bob DeHoag and Superintendent Larry Holt about getting the BG-1 form started on the Softball Press Box. As soon as all paperwork is completed construction will begin and hopefully completed by the start of the season in 2004.

Increase Girls Golf Team Membership-Team membership increased from 1 to 4 team members from 01-02 school year to 02-03 school year due to clinic and opportunity to go play the course here in Spencer County.

2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name: Spencer County High School

School Enrollment: 652

Date: March 3, 2003

Completed By: David A Shelburne

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

652 Number of Surveys

560 Total Returned

8-11 Grades Surveyed

How Was The Survey Administered? Given during Advisor - Advisee time

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

16 Cross Country (Girls)

8 Cross Country (Boys)

29 Field Hockey (Girls)

207 Football (Boys)

13 Golf (Girls)

29 Golf (Boys)

27 Soccer (Girls)

16 Soccer (Boys)

111 Volleyball (Girls) ✓

20 Volleyball (Boys)

*No Participation - 186

Winter Sport (List Total Number of Participation Responses)

60 Basketball (Girls)

102 Basketball (Boys)

60 Gymnastics (Girls)

13 Indoor Track (Girls)

14 Indoor Track (Boys)

75 Swimming & Diving (Girls) ✓

21 Swimming & Diving (Boys)

54 Wrestling (Boys)

*No Participation - 231

Spring Sport (List Total Number of Participation Responses)

85	Baseball (Boys)
50	Fast Pitch Softball (Girls)
27	Slow Pitch Softball (Girls)
39	Tennis (Girls)
22	Tennis (Boys)
11	Track (Girls)
11	Track (Boys)

*No Participation - 199

Other Sports (From Student Survey T-61 Question 10)

Name of Sport		Number of Students Interested In Participating	
Soccer	9	Track	2
Softball	8	Volleyball	6
Tennis	18	Paintball	8
Football	72	Rugby	3
Swimming	46	Gymnastics	14
Wrestling	23 23	Dance	12
Skateboarding	8	Baseball	1
Field Hockey	13	Bowling	8
		Bowling	8
		Lacross	8
		Cheerleading	2
		Drill Team	1
		RoTC	1
		Weightlifting	4

Number of Students who participate in Intramural Sports.

(From Student Survey T-61 Question 5)

Sport	Number
Soccer	5
Softball	30
Football	6
Basketball	60
Track	6
Tennis	3
Volleyball	51
Swimming	3
Cheerleading	1
Baseball	6
Skateboarding	1

*No Participation 21

List Intramural Sports students are interested in adding:

(From Student Survey T-61 Question 6)

Sport	Number
Football	91
Hockey	10
Softball	3
Volleyball	10
Tennis	27
Baseball	7
Wrestling	17
Basketball	5
Paintball	4
Bowling	3
Dance	3
Skateboarding	3
Gymnastics	3
Swimming	2
Lacross	1
Soccer	16
Boxing	4
Weightlifting	2
Field Hockey	2
Track	2

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

Sport	Number	Sport	Number	Sport	Number
Paintball	6	Volleyball	1	Lacross	6
Dance	3	Swimming	5	Bowling	2
Tennis	3	Gymnastics	3	Softball	6
Basketball	34	Soccer	16	Skating	5
Golf	1	Baseball	35		
Football	54	Cheerleading	2		

Reasons for not participating in interscholastic athletics.
(From Survey Question 8)

Response	Number
56 I prefer other activities such as band, chorus, etc.	
115 I don't have time	
31 The practice schedules and game times are inconvenient	
84 The sport I like isn't offered	
29 It's too expensive	
11 I prefer to participate in club or intramural sports	
59 Working	
80 Other	

Student Suggestions to encourage participation

1) Schedule practice times so they accomidate the students better, (example) parents pick up and drop off - working schedules. 2) Provide great mentoring skills provided between students and coaches. 3) Bonding time with other classmates. 4) Car pooling for those students who need rides to and from practice. 5) Extra tutoring for those who need help with homework/grades. Maybe provide a study partner - paring up students with other students for extra help.

Robert DeLong
Principal's Signature

4/1/03
Date

Student Suggestions Cont.

- 6) *Help with expenses for those who can't afford it.*
- 7) *Maybe pair up students with a sponsor from the community to help that student with expenses.*
- 8) *Great time to get to know other classmates.*